

ACLCP Executive Committee Meeting Minutes

Dec. 3, 2025, at 1:30 p.m. via Zoom

In attendance: Ariane Breton, Eric Delozier, Sarah Myers, Ash Sherman, Andy Welaish

Leadership Transition

Introduction of executive committee members for the benefit of the new chair (Ariane Breton).

Eric Delozier is planning to step down at the end of December 2025, but he is willing to stay on while we find a replacement, a verbal announcement was made at the in-person conference at Wilson. Action item: put out a digital call for applicants.

Andy Welaish reached out to Glenn McGuigan at Pennsylvania State University (PSU) Harrisburg about serving as vice-chair for the remainder of this year (2025-2026) and chair next year (2026-2027). If Glenn is not available, Saint-Joseph's University would be next in the rotation.

December Board of Directors Meeting

Setting agenda.

Standing items:

1. Strategic directions and topical discussions
2. Approval of minutes
 - a. Fall 2023 was the most recent Board of Directors meeting, so there may not be minutes to approve.
3. Executive Committee action items needing Board Approval (typically handled before adjournment)
 - a. Updating bylaws to include the financial filing obligations.
4. Announcements
 - a. Closing the loop on credit card payment for dues – has been established.
 - b. ACLCP's status as 501(c)(3).
 - c. Reminder: call for applicants for Networked Resources position.
 - d. Reminder: when new staff arrive at your institution, send the Networked Resources coordinator a request for them to be added to the email group.
5. Adjournment

Grants

The committee reviewed and approved a grant application. Sarah Penniman, serving as secretary, will let the grant recipient know.

Treasurer

The committee reviewed and approved the Treasurer's report. The treasurer's request to transfer \$1,000 from savings to checking was approved. The previous practice was to transfer \$10,000 at the start of every fiscal year, but it makes sense to transfer as we need since there is no charge for this.

Respectfully submitted, Ariane Breton, Chair