

ACLCP Executive Committee Meeting Minutes

Oct. 30, 2025, at 10 a.m. via Zoom

In attendance: Eric Delozier, Sarah Myers, Sarah Penniman, Ashley Sherman, Andy Welaish

Leadership Transition

Andy will reconnect with Lycoming to discuss the Chair vacancy. Penn State Harrisburg and Saint Joseph's University are next in the alphabetical rotation. Janet Vogel (Messiah) is willing to serve in a leadership capacity as needed. For continuity purposes, the committee would like to continue the practice of inviting the incoming Vice Chair to attend meetings in advance of the Vice Chair's official term. The committee is also open to asking the Board to revisit the governance section of the bylaws if concerns arise regarding the sustainability of the current rotation schedule.

Network Administrator

Tremendous gratitude to Eric for serving in this role for 27 years!! Thank you!!!!

Eric is stepping away on December 31. He'll share an outline of his responsibilities and corresponding time commitments. At the fall conference, Sarah M. will announce the upcoming vacancy as well as a call for Eric's replacement.

Grants

Given the current leadership transition, the committee sees value in offering a one-time extension of the deadline for fall grant submissions to December 1. Applicants will be notified of the committee's decisions by January 1. Sarah P. will send an update to the general listserv.

Board Meeting

The committee would like to host a Board meeting in mid-December. Sarah P. will share scheduling possibilities with the deans and directors prior to the fall conference. Denise Sandell (Wilson) and Sarah M. will offer informal time at the fall conference for Board members to chat.

Treasurer's Report

Ash reviewed the account balances and recent activity with the committee. Ash has received payments for FY26 dues from 18 of 23 institutions. Ash and Andy are updating the tip sheets to reflect the processes and timelines for all required federal and state filings.

Fall Conference

The committee welcomes Denise as an official Programs co-chair! Sarah M. and Denise anticipate 40 attendees at the fall conference, including three MLIS graduate students from Clarion. Susquehanna will host the fall conference in 2026. Sarah M. and Denise are interested in identifying host institutions now for the fall conferences in 2027 and 2028.

Listservs

Sarah M. will update the distribution lists to reflect current library staffing. Eric recommends asking IT administrators to whitelist Google Groups emails as a means of avoiding spam filters. Andy will follow up with Saint Joseph's University regarding viewing access to ACLCP's web pages.

Respectfully submitted, Sarah Penniman, Secretary