

## **ACLCP Executive Committee Meeting Minutes**

Apr. 5, 2024, at 9 a.m. via Zoom

In attendance: Maureen Bentz, Eric Delozier, Sarah Penniman, Jennifer Strain, Stephanie Thompson, Andy Welaish

### **Welcome and Announcements**

Lebanon Valley College will celebrate National Library Week with an edible book festival and mocktails. Millersville University recently updated many holdings in its Curriculum Materials Center.

### **Budget Update**

Scott reported the current balances in the savings (\$45,909.02) and checking (\$5,497.78) accounts. An outstanding \$400 Continuing Education grant reimbursement is forthcoming.

### **Spring Conference Update**

Jen reported a total of seven presentation submissions. The committee will plan for Q&A and networking time as well. Please join the virtual conference from 9:30 to 11:30 a.m. on Friday, April 12. Many thanks to the Programs Committee for organizing the event!

### **Spring Grants Cycle**

The committee expressed interest in promoting the current cycle and deadline (May 1). Maureen will include a link to the ACLCP landing page—which showcases the summary reports and photos of the recent awards—in a call for proposals on the listserv. Jen and Steph will promote the grant opportunities during the time for announcements at the beginning of next week's conference.

The committee confirmed that Andy, Maureen, and Sarah receive messages sent to [grants@aclcp.org](mailto:grants@aclcp.org).

### **Action Plan**

Andy suggested drafting a plan for the Deans and Directors' review in the fall. Strategic initiatives will likely include drafting standard terms, conditions, and fees for future speaker contracts; investigating alternative payment solutions for membership dues; and revising the structure and amounts of awarded grants (largely completed).

### **Upcoming Meetings (Tentative)**

- August 19 – Hybrid meeting at Millersville
- October 4, February 7, and April 4 at 9 a.m. – Virtual meetings

Andy will connect with Scott and then reach out to Lycoming to see if someone would be interested in entering the leadership rotation in July.

Respectfully submitted, Sarah Penniman, Secretary