

## **ACLCP Executive Committee Meeting Minutes**

Jan. 20, 2023, at 9 a.m. via Zoom

In attendance: Maureen Bentz, Eric Delozier, Scott Denlinger, Sarah Penniman, Linda Poston, Martha Stevenson, Jen Strain, Steph Thompson

### **LOEX Sponsorship**

The committee approved a \$500 sponsorship for the LOEX conference in Harrisburg in May. Scott will connect with LOEX to discuss next steps.

### **Awarded Scholarship**

Martha recommended that the recipient submit a record of an invoice/payment before sending the ACLCP reimbursement for the June 2023 activity. Maureen will share this request with the recipient.

### **Membership Dues**

Scott will prepare two basic expense overviews to share with the Executive Committee in February.

### **Treasurer**

The Pennsylvania College of Health Sciences will merge with St. Joseph's University by January 2024, so Scott will need to step down as Treasurer. He'll also need to withdraw his institution from ACLCP. Scott will make a few recommendations for updating the Treasurer's tip sheet. Maureen will post a call for Scott's replacement on the ACLCP listserv. Many thanks to Scott for his service!

### **Virtual Spring Conference**

The Programs Committee will meet soon. Jen will provide an update to the Executive Committee in February.

Respectfully submitted, Sarah Penniman, Secretary