

ACLCP Executive Committee Meeting

Conference Call

February 21, 2020; 11:00AM

In attendance: Eric Delozier, Lisa Howald, Lisa McDaniels, Sara Pike, David Runyon, Jennifer Strain, Scott Vine

1. SIG's update – Lisa McDaniels report

On 2/20/20 there was a conference call with the SIG chairs and co-chairs. They talked about short term and long term goals. For the Spring conference they want to experiment with round table type ideas. Each chair will come up with discussion topic. In the future they would like to try to work with making the topics known in advance and/or put out question prompts and not always have the meetings in breakout rooms but hold them in the main meeting room. During the SIG's meeting, people will be encouraged to switch groups/tables if they choose. The time will be more fluid.

Deans and directors will still need to meet in a separate room.

Everyone also feels strongly that the SIG activities should not be at the end of the day, they would rather do it before lunch.

2. Update from Eric Delozier

Two files were sent to the group via email. One is a spreadsheet containing a list of data that has been input into the sign-up for the mailing list on the ACLCP landing page. This sign-up area was intended for people outside of ACLCP if they want to get information about upcoming events. It's been deluged with spam and people within ACLCP use it thinking they are signing up for the listserv. Eric wants to remove this from the landing page. We decided that Eric should remove it from the home page.

Discussion about how we can get more staff from ACLCP member institutions to sign up for the listserv. Eric suggests either asking the Deans and Directors or sending an email to the listserv asking staff to encourage their coworkers to sign up. Lisa McDaniels requested a way to look up who is already on the list and Eric described how to access. Jennifer suggested adding an option for people to sign up for the mailing list in the same place where they can sign up for the SIG email lists. Eric is working on migrating all the mailing lists to google groups. He asked for the groups consensus on a name for the general listserv. Group came to agreement on using "aclcp-all@groups.google.com"

3. Fall conference plans

a. Location priorities and timeline.

Lisa Howald will contact the Red Lion to cancel breakout rooms, clarify refund policies and inform that we are looking at other locations. David and Lisa H volunteered to visit places in the Harrisburg area to do a first run through and check things off of a checklist. Jennifer and Lisa McDaniels also offered to participate in visits. The program committee will make a list of locations/needs for the visits

Budget. Red Lion costs for Spring 2019: \$3,785. Costs for Fall 2019: \$4,835.
Timeframe/preferred date for Fall meeting: October window, attempt to not clash with other meetings like ACRL/DVC.

4. Other

- a. Eric asked about adding the incoming vice-chair to the mailing list. Kutztown is next on the list, the director from Kutztown will be added.

Adjournment at 11:52AM