

Zoom call

In attendance: S. Pike, D. Runyon, S. Vine

1. Approval of Minutes from our September meeting – discussed and approved.
2. Reports and Updates
  - Chair
    - Report on Fall program. All seemed to go well. David did not received any feedback on the SIG meetings. He will be reaching out to SIG about activity and leadership and will include this question.
  - Vice-Chair
    - Deferred to item #5
  - Treasurer
  - Past Chair
  - Grants Liaison
  - PA Forward
    - The four literacy teams have combined into one which is now called the PA Forward Workgroup. S. Pike remains involved in the group and will continue to keep her eyes open for ways in which ACLCP and PA Forward can collaborate for the benefit of our membership.
  - Programs Chair
3. Fall Program Feedback – report from Programs committee – SV
  - a. Mostly positive feedback from the program surveys. SIG's in the morning was well received. Topic was well received. Some mention of the informality of the speaker/panelists. Nothing overwhelmingly negative. Suggestions for tightening up the schedule.
4. Ideas for Spring Program, March 15, 2019 – SV
  - a. Potential Spring topic: Sustainability, sustainable practices, Burnout etc. Strategic planning. Mentorship. New Programs. Short sessions in the morning, examples/presentations from local institutions. Afternoon posters and round-table discussions. Suggestion to push program start time back to 9:30 for the sake of those driving long distances. SIG's will meet in the morning. March 15 date is confirmed. Programs committee is meeting in December and has good energy.
5. New Website Update – SP
  - a. S. Penniman could not join the meeting. S.Vine reports that E. Delozier has access to the wordpress account and the date for the roll out of the website should be determined soon.

- b. There was a question about whether we should open the ACLCP listserv to anyone or keep it limited to employees from member institutions. Further information and discussion is needed on that question.
  
- 6. Other topics or questions
  - a. New ACLCP pen is being explored by the new admin assistant.
  
- 7. Adjournment 1:26PM
  - a. Next Meeting is a call on February 8, 2019 at 10am.